



Roosevelt Elementary PTA
February 11, 2020 (FB Live)

Old Business

- Thank you to the Pantusos for their hard work organising and running the Spaghetti Dinner. Thank you to all the volunteers, students and parents who helped make the dinner a success.

New Business

- **Reminders:** Sweet Treat is coming up on the 13th. Come in before school for some donuts! The Glow Dance is on the 28th. Please volunteer for these events, it's very helpful. Teacher conferences will be on the 13th and the 18th, please try to sign up to make a dish for the teachers for those nights.
- **Needs:**
 - Treasurer will be an open position next year. Duties include: Making all required payments, reimbursements and deposits according to the established procedure. Documenting all activity through our accounting software as of February 2020 is largely automated. Reconciling bank accounts on a monthly basis. Serving as head of the budget committee. Prepping files and coordinating the annual audits. Filing applicable tax forms and licenses.
 - Any 4th grade parent interested in shadowing the 5th grade promotion in order to take over committee chair for next year.